

Financial Information

School of Ministry

This document contains financial information for each of the **on campus** programs run by the School of Ministry in Toronto and online. All prices are Canadian Dollars.

If you have any further questions please do not hesitate to contact the School of Ministry office at som.toronto@catchThefire.com.

Contents

Contents	2
Section 1: Heart Module	3
Section 2: Advance Module and Returning Student Fees	5
Section 3: Leaders School	6
Section 4: Additional Fees and Information	8
Application fee	8
Accommodation and Meal Plan	8
Key & Room deposits	8
Payments & Payment Due Dates	8
Payment plans	9
How to Pay	10
Discounts & Scholarships	10
Refund Policy	10
Family information	11
Travel to Canada	11
Final Notes	11

Section 1: Heart Module

1a Individual fees

Package	Tuition only	Standard Full Package
Cost	\$2,600	\$9,250
Tuition	✓	✓
Food		✓
Accommodation		✓
Ministry training		✓
Outreach trip		✓

1b Married couple fees

Package	Tuition only	Standard Full
Cost	\$4,680	\$17,980
Tuition	✓	✓
Food		✓
Accommodation		✓
Ministry training		✓
Outreach trip		✓

1c Optional extras

Bedding purchase

\$100

Notes

Additional plans are available. Please contact som.toronto@catchthefire.com for details.
Discounts are available for returning students. Please see Section 2 below for details.

Section 2: Advance Module and Returning Student Fees

E.g. Advance Module or repeating the Heart Module

2a Individual fees

Package	Tuition only	Full	No Outreach
Cost	\$1,950	\$7,850	\$5,750
Tuition	✓	✓	✓
Core Value included	✓	✓	✓
Food		✓	✓
Accommodation		✓	✓
Ministry training		✓	
Outreach trip		✓	

Notes

Additional plans are available. Please contact som.toronto@catchthefire.com for details.

Section 3: Leaders School

Module 1 and Module 2

4a Individual fees

Package	Tuition only	Full	Tuition only + weekday lunch
Cost	\$950	\$1,968	\$1,225
Tuition	✓	✓	✓
Weekday lunch		✓	✓
All food		✓	
Accommodation		✓	

4b Married couple fees

Package	Tuition only	Full	Tuition only + weekday lunch
Cost	\$1,710	\$3,746	\$2,260
Tuition	✓	✓	✓
Weekday lunch		✓	✓
All food		✓	
Accommodation (shared, single sex rooms)		✓	

4c Optional extras

Bedding rental

\$40

Coaching

\$500

Private married couple room

\$500

Subject to availability

Notes

**Coaching is per person, in addition to tuition, meals and accommodation quoted above.

**Please note that all residents of the SoM building are required to purchase the full meal plan.

Additional plans are available. Please contact som.toronto@catchthefire.com for details.
For information on family packages please contact the office and see Section 7.

Section 4: Additional Fees and Information

Application fee

A \$50 application fee is required for each applicant before their application can be approved. This is paid online via our website. Please see your application package for more information.

Accommodation and Meal Plans

All School of Ministry residents living in our accommodation are required to take the full meal plan.

Key & Room Deposits

On registration day, all onsite students are required to provide a deposit for their key and room.

\$20	Key deposit
\$100	Room deposit

For these deposits, we will provide a form for you to fill out credit card details. We will then store this securely for your time here and **not** take a payment. Upon the completion of the program, if you return your key and your room has no damage, we will simply shred the credit card information and no payment will ever be taken. If you have lost your key or damaged your room we will charge the credit card up to \$120 at the end of the program.

Payments & Payment Due Dates

School fees are due in full on the first day of your School of Ministry program. Payments can be made on the day of arrival at SOM or prior to arrival. A payment plan is also available, see Payment Plan below for more details.

Payments can be made prior to arriving through our online application process (see How To Pay, page 10). Payments can also be made on the first day of SOM, payments can be made by credit card, debit card or cash (we do not give change for cash payments). Please make sure your card provider will allow a transaction large enough to pay all of your fees.

Payment Plan

Payment plans are only available for the Heart & Advance Modules, unfortunately there is no payment plan available for LSOM schools. Payment plans are available once the application fee & deposit have been paid and only to those who are able to guarantee payments in installments throughout the school. Below is a description of the process, please read carefully in order to be prepared.

If a student would like to use a payment plan please email som.toronto@catchthefire.com and let us know prior to arriving at SOM. On registration day students will sign a Payment Plan Agreement and must have a credit card that can be put on file. Without signing the Payment Plan Agreement or providing full payment of all fees by the time you have arrived at SOM, students will not be permitted to attend SOM. By signing this and providing credit card info students are committing to pay the full amount due, regardless of whether they complete the school or not. To clarify—this means even if a student is asked to leave the school, or decides to withdraw, their balance is due in full. The only exception to this is outlined in our 'Refund Policy' on page 10.

An example payment plan is as follows:

*E.g. SPRING 5 MONTH SCHOOL
Payments due in full by May 15th
Before school – \$500 application deposit*

First day of school – \$2,500

April 1st – \$2,500

May 1st – \$2,500

NOTE: Please do not come “in faith” without your fees for the school. We believe the Lord understands deadlines, so if He has not supplied in time, we won't contradict Him by accepting students without their finances being in order. We need to know one month prior to arrival if students are not able to attend.

If you would like to pay using a payment plan for the School of Ministry then we ask that you contact us at som.toronto@catchthefire.com in order to complete the payment plan application.

How to Pay

All payments can be made online through our [My.somtoronto.com](https://my.somtoronto.com) portal. Once an application profile has been created, payments can be made under the 'Payments' section found on the menu on the left. You then pay using a credit or debit card. Please ensure your payment amount has been authorised with the School of Ministry before paying it.

Discounts & Scholarships

Discounts are available for returning students & married couples, please see info on pages 3-7 of this document. Scholarships are not available.

Refund Policy

The first month of the school is treated as a period in which the staff and students assess the program and whether this is the right time and place for each student. Should a decision be made to leave the program, the refund of your fees will be calculated based on the following 3 criteria.

1. Non-refundable fees

- Application fee
- Tuition Deposit
- Welcome package
- Bedding

Refundable fees (% based on timeline below)

- Tuition (not including deposit)
- Accommodation
- Meal plan
- Outreach

2. Week of Withdrawal

Week of Withdrawal	Refund*
First Week	100%
Second Week	75%
Third Week	50%
Fourth Week	25%
Fifth Week (and following weeks)	0%

3. Processing Fee & Other Considerations:

Processing fees*	3% processing fees of total transaction will not be refunded (bank fee)
Method	All refunds must be returned via the original payment method (credit or debit)
Time taken	Catch The Fire will process your refund within 2-3 business days of receiving the request. The refund will appear in your account within 10 business days (depending on your banks processing time)

Family Information

We frequently have families on both our Leaders School and five month programs. Your children may share a room with you and your spouse or you can purchase a separate room for them. You may also have a nanny accompany you to look after your children (see below for details regarding nanny/support person). If you are considering attending with your family please email som.toronto@catchthefire.com for more information.

Support Person

If you need a support person to accompany you for either accessibility reasons or childcare reasons you will be required to cover the support person's meal plan. Accommodation fees may or may not apply, any other conditions or costs are based on an individual basis, please email som.toronto@catchthefire.com for more information.

For more info regarding accessibility at the School of Ministry, please visit our website [here](#).

Travel to Canada

For international students, your letter for travel will be sent when your tuition deposit has been received. For more info see our website [Travel to Canada](#).

Final Notes

Catch The Fire School of Ministry is a ministry of Catch The Fire, a Canadian registered charity. Fees are GST exempt and PST is included in the cost of food.

Please note that Catch The Fire School of Ministry is not a registered post secondary institution with the Canadian government therefore tuition is not tax deductible. Invoices and receipts from the School of Ministry cannot be used for income tax purposes (ie. for a T2202A form).

Fees paid to Catch The Fire School of Ministry are paid in return for goods and services; therefore, fees are not eligible as charitable donations.